

**INTRODUCTION:**

- A regular monthly meeting of the Board of Directors (BOD) of Our Savior Lutheran Ministries (OSLM) was held on Monday, April 25, 2022. BOD members in attendance were Directors Chris Korsak (Chair), Heather Crawford (Secretary), Randy Hall, Frank Mitchell, Mark Klins, and Pastor Kevin Austin. Don Young, guest presenter, was also in attendance. Katrina Owens (Vice Chair) arrived after the meeting commenced and Christa Even was absent.
- A quorum being present, the meeting was called to order at 7:00 pm.
- The meeting was opened with a devotion and prayer by Pastor Kevin.
- Open Forum – No members in attendance.

**GENERAL BUSINESS:**

- The draft agenda was amended to swap the Policy Manual topic with the 2022-2023 Operating Budget Review. Mark Klins made a **motion** to accept the agenda, with the recommended edits, which **passed** unanimously.
- Frank Mitchell made a **motion** to accept the minutes of the March 21, 2022, regular BOD meeting, as distributed by Sec. Heather Crawford to the BOD via email, and the motion **passed** unanimously.

**STRATEGIC PLANNING:**

- **Financial Updates**
  - **Pastor's Salary Review** – The BOD, including Don Young, went into an executive session for this agenda topic. Pastor Kevin recused himself.
  - **Policy Manual / Financial Review** – The Policy Manual language requires that a financial review is conducted every three years. The last review was conducted at the end of 2019. Heather Crawford made a **motion** to revise the language in section 2.5.3 of the Policy Manual, "The BOD shall not fail to have a financial review conducted at least every four years, or upon a change in Senior Pastor, Principal or Executive Director," and the motion **passed** unanimously.
  - **2022-2023 Operating Budget Review** – Don reviewed the 2022-2023 Operating Budget.
  - **Play Structure** – Don reviewed the commitment between OSLM, the school, and the PTA to procure new play structures this summer.
- **Nominating Committee Update** – Katrina Owens provided a Nominating Committee update; we currently have two nominees, with a potential third nominee.
- **Voters' Meeting Agenda / Prep** – Agenda items to include: Nominating Committee Election, 2022-2023 Operating Budget, and a Congregational Update

**MONITORING:**

**Financial Report:**

Don Young provided a Financial Report (Attachment 1) in advance of the meeting.

**Pastor's Report:**

Pastor Kevin provided the Pastor's Report (Attachment 2) in advance of the meeting.

***DIRECTORS COMMENTS:***

- None

***REVIEW OF CALENDAR: UPDATE***

- May Executive Committee Meeting – 5/9 6:00 PM
- Voters' Meeting Q&A Session – 5/11 8:00 PM
- Voters' Meeting – 5/15 10:30 AM
- May BOD Meeting – 5/23 7:00 PM

**ADJOURNMENT:** Chris Korsak closed the meeting with prayer. The meeting was adjourned after Frank Mitchell made **motion** to adjourn. The motion was **passed** unanimously at 9:14 pm.

**ATTACHMENTS:**

Attachment 1: Financial Report for March 2022

Attachment 2: April 2022 Pastor's Report

Submitted by: Heather Crawford

Approved by BOD: June 22, 2022