

OSLS PTO General Meeting Agenda

September 21 st , 2021

a. Call to Order

b. Meeting Minutes – August 2021– Motion to Approve

Opening Prayer by Mrs NJ.

c. New Board Intro, Approve

Christine Thompson, President.

Jennifer Oliva-Herrington, Treasurer.

Ruby Lopez-Villarreal, Secretary.

Motion to approve Ruby Lopez-Villarreal as Secretary for the OSLS PTO.

Motion approved.

Christine Thompson, gives background on the functions of the PTO and the mission to support and give to the school, students, staff and the programs at Our Savior.

d. 2020- 2021 Past Events

i. “The Pie Company” – November 2020

1. Over 500 pies!

2. Raised \$6835

Pie fundraiser Incredibly profitable.

See’s we get 25% back.

ii. Box Tops, Script

1. Raised \$6500

iii. See’s Candy – Dec 2020, April 2021

1. Raised \$

iv. Dance-A-Thon- May 2020

1. Raised \$

Spring Dance-A-Thon was a success. We raised \$15,500 dollars (up \$500 from last year) and the kids had a blast. Thank you to all who participated and all of the parents who volunteered. The Dance-A-Thon will continue to be held in Spring moving forward.

v. Fellowship events: LPD, Marquee, TAW

Fellowship events:

1. Livermore Police Dept appearance with hot rod and student swag bags last year was well received. This year the PTO is once again providing new OSLS branded masks for the students. PTO spent \$2,000 on new, fun masks for the kids this round.

2. The Vine Cinema Marquee last year that was done to thank Principal Julie Knight was also well received and created a fun unifying event.
3. During Teacher Appreciation Week, PTO spent about \$4,000 to give back to the teachers. PTO asked teachers directly what they can use and PTO purchased gift cards through our “Shop with Scrip” year-round fundraising program for the teachers.

(Side note: The “Shop with Scrip” program is a year-around fundraiser that allows anyone to purchase gift cards to major shopping outlets and retail entities. OSLS receives a percentage of the purchase from Scrip and families also get a credit towards their tuition payment)

4. PTO provided a DJ for the students last year and the students had so much fun that the PTO would like to add a DJ to come to the black top to play for the students once a month during lunch time.

e. Financials

Number for last year:

Ended year with “overage”

As of now:

We have an overall budget of \$31,000, up from \$25,000 from last year.

We increased the budget by \$6,000 from last year to make up for the increase in number of students and classes added to OSLS, so that would increase the amount going to each class.

As we are a non-profit and shouldn't have money in excess, when we raise \$31,000, we also have expenses to balance out that \$31,000.

Below are some of the expenses:

-\$3,000 to teacher appreciation + an additional \$100 per teacher at the beginning of the year.

-PTO spent \$40,000 last year providing air purifiers for the classrooms, PTO also covered the first year of the chrome book rentals for the students.

-About \$10,000 went to the teachers to “make a wish” request , to get teachers the items they may need or want to improve the class. We have some change to make improvements to the school in areas such as STEAM, Math, Legos, Music and special projects and improvements for enrichment. PTO petitioned the teachers to return a wishlist for items to enrich and improve their classrooms. Below are examples of some of the items teachers requested for enrichment, improvements and enhancing programs:

-Music teacher, Ms Newman requested Ukelele's, \$3,000, PTO funded.

- Mrs NJ requested additions to her science program: Geodes, PTO funded.
- First grade requested tables and items to improve their reading area which PTO funded.
- Middle school math teacher requested robotics for their program, PTO funded \$3,000-\$4,000.

We have about \$20,000-\$50,000 for improvements to the school. PTO wants to make sure it gets invested back to our school wisely.

We have requested some bids for the following:

- Looking at getting a new play structure where the dome playground is on the South side of the campus.
- Additional large shade structure behind the gym area.
- Purchasing umbrellas for the lunch areas - COMPLETED

- Scripts and Box Tops: This year, we are looking to earn about \$5,000.
- See's Candy fundraisers and Fall Pie fundraiser: together raised \$10,500.
- Trunk or Treat: \$1,000 typically spent, or sponsored by PTO.
- Hospitality: \$500. These are all the nice things that we do during chapel services or Sunday services.
- End of year picnic: \$2,500
- Parents event: \$1,000
- Teacher classroom funds: \$15,500
- Ancillary classrooms: \$2000. \$50 per student to that ancillary or home room teacher. Used to be \$25 per, up to \$50 now.
- School Assemblies: \$1,100
- Lego and Science; \$1,200
- Library: \$500, plus Library will be receiving an additional \$4,000 for updated and library refresh.
- Preschool Assemblies: \$1,000
- Education expenses: \$3,800.
- Mid-Year funding requests: \$1,500

f. Misc. Topics

i. Sept Outdoor Movie Night – on hold due to COVID

This year PTO had a goal to host a Back to School, Outdoor Family Movie Night for new and returning families to OSLS. However due to COVID regulations we were not able to get approval for this fall event from the County. However PTO is still planning on trying to do an outdoor movie for families in April, May and June.

ii. Fall Book Drive – in house, kicking off Sept 27 th – Oct 17th

Fall book drive:

Our school librarian, Mrs Pyke, has been working to update the OSLS Library. PTO is supporting the efforts with a \$4,000 investment for supplies. We are also hosting a book drive and will be asking all of you parents to participate by bringing your retired books. Parents can drop off books at school drop off where we will have a bin to collect them.

Mrs Pyke will sort through the books to pull what she needs to get the library up to speed. Parents can also make donations as Mrs Pyke will be purchasing books and supplies for the update.

iii. OSLS Masks – distributed Sept 27th week

This year the PTO is once again providing new OSLS branded masks for the students. PTO spent \$2,000 on new, fun masks for the kids this round.

iv. Fall Activities: Pies, Trunk or Treat - TBD this week

Friday October 29th!

To be held in conjunction with the night market. Food, local items, the trunk or treat will be in the kinder drop off area. 8th grade family will host/organize the trunk or treat portion.

Trunk or Treat will go on this year! Will be confirming 8th grade family that will be organizing the efforts.

v. Winter – National Lutheran School Week support

vi. April 2022 Gala- not PTO event, will be hosted by Julie Knight and Team

The gala is happening. Julie K will take that on. Will take place in April.

Reiterating that PTO no longer organizes the Gala.

vii. May Teacher Appreciation Week

During Teacher Appreciation Week, PTO spent about \$4,000 to give back to the teachers. PTO asked teachers directly what they can use and PTO purchased gift cards through our “Shop with Scrip” year-round fundraising program for the teachers.

Additional \$100 gift cards were also given to teachers at the beginning of the 2021/2022 school year as additional “appreciation gifts”.

viii. May Dance-A-Thon

The Dance-A-Thon will continue to be held in Spring moving forward. We are hoping to increase participation as we currently only have about 35% of families participating in the efforts. We would love to get over the 50% threshold.

ix. Potential: Mother’s Day/Father’s Day picnic

New event that we hope to have this year.

Hoping to add or bring back the element of celebrating parents. Potential Mother’s Day/ Father’s day picnics to be organized for the Spring. Stay tuned for info closer to spring.

x. End of Year Picnic Revised

End of year picnic will go on this year, EOY 2022. Will be done differently.

xi. Scrip – refresh needed to all new families

Will be sending an updated flyer in the weekly paw prints newsletter to (re)introduce parents to the Shop with Scrip fundraising program. The “Shop with Scrip” program is a year-around fundraiser that allows anyone to purchase gift cards to major shopping outlets and retail entities. OSLS receives a percentage of the purchase from Scrip and families also get a credit towards their tuition payment.

xii. **Website-** in discussions

Working towards developing a website dedicated to OSLS PTO. Once source to house all of the PTO resources and information including the events calender, venmo for school fundraising and alternate payment/donation methods, misc PTO information and passed meeting minutes.

g. Open Items

i. Parent suggestions/Ideas:

1. Potential Future Car show.
2. Afterschool Science Program for elementary grades.
3. Suggestion for gym bathroom improvements.
4. Adding a contest to the Paw Prints weekly newsletter to increase click through rate as a large percentage of parents are not reading the newsletter. Potential contests to win items like Free Dress passes to be added to the Weekly Paw Prints.
5. PTO has an annual goal of \$35,000. To give some perspective, that breaks down to only \$100 per child. If every family participated, that goal would easily be met. PTO hopes to increase participation as mentioned passed the 50% threshold.
6. Discussion to add weekly “Get To Know Your Teacher” video featurettes to the weekly newsletter, where teachers can introduce themselves and chat very briefly about some of the unique items they do in their classes.
7. A sign-up will be created to future OSLS PTO events to allow all interested parents to be able to get more involved with all of the fun events.
8. Confirmed that additional school security measures have been implemented and additional measures of security have been updated.

h. **Closing Prayer**

Mrs NJ leads closing prayer.

Meeting closed at 8:16pm

Next Meeting November 2021